

## SAFETY REMINDERS & OTHER USEFUL TIPS

1. Make sure your V3000-Pro is placed on top of a sturdy surface before use & that the electrical chord is securely attached to a wall outlet (110V).
2. This machine is not a toy, therefore children should not be allowed to operate it.
3. Keep hair, fingers, jewelry and all loose clothing away from all moving parts of your V3000-Pro as they may accidentally be pulled into the machine causing damage to it or worse, injury to the user.
4. Never operate your machine near water or any type of liquid to reduce the risk of electric shock.
6. Periodically check the electrical chord of your V3000-Pro for any visible sign of damage and avoid using it when it is present. Keep it also away from any hot surface which may cause damage to it.
7. Use a test sheet to punch to determine the proper alignment then make the necessary adjustment on the side margin guide.
8. Do not punch more than 20 sheets of 20lb. paper when punching. Preferably, punch 12-15 sheets at a time to help extend the life of the punch pins.
9. When punching on PVC or PP covers, it is recommended that you punch at a maximum of 2 sheets at a time.
10. Periodically check and empty the waste drawer. An overfilled waste drawer may damage the machine when punching.
11. Protect your machine by keeping it from the elements such as moisture, water or excessive heat.
12. It should not be used other than its intended purpose and function.
13. Always call the authorized dealer first for technical issues or any malfunction. Trying to fix the machine by yourself might not only be dangerous, but may also void the warranty.

## WARRANTY INFORMATION

Our machines are guaranteed against defects in materials and workmanship for a period of one year from the date of original purchase from an authorized dealer of TAMERICA PRODUCTS, INC. If you perceive or experience any issue with the machine, kindly report it to the dealer within 10 business days of said purchase to avail of free pickup and redelivery from TAMERICA's Service Center. After the first 10 days, you will either receive service instructions and parts via mail free of charge for the duration of the warranty.

Note that when returning the machine for warranty claims, the machine should be returned in its complete original packaging to avoid incidental or consequential damages that may void the claim. A copy of the invoice or other proof of purchase also needs to be sent with the machine.

Upon evaluation of the machine and the determination of the actual defect, the machine will be restored to its regular working condition by the Service Center and shipped back to you free of charge. If you change your mind and simply want to return the machine, a 20% restocking fee is charged even within the 10-day grace period. Further, you will have to cover freight to return the machine and it has to be in brand-new resalable condition, otherwise, you might incur more charges.

**This warranty covers all defects incurred in the normal use of the equipment except in the following cases:**

1. Loss or damage to the equipment due to improper operation, abuse, mishandling or failure to follow the operating instructions.
2. Removal or alteration of the serial number.
3. The machine being serviced or modified by anyone other than a certified technician authorized by TAMERICA.

This warranty is valid only within the Contiguous USA, Hawaii and Alaska excluded.



## V3000-Pro

1", 2" and 3" Strip Binding Machine



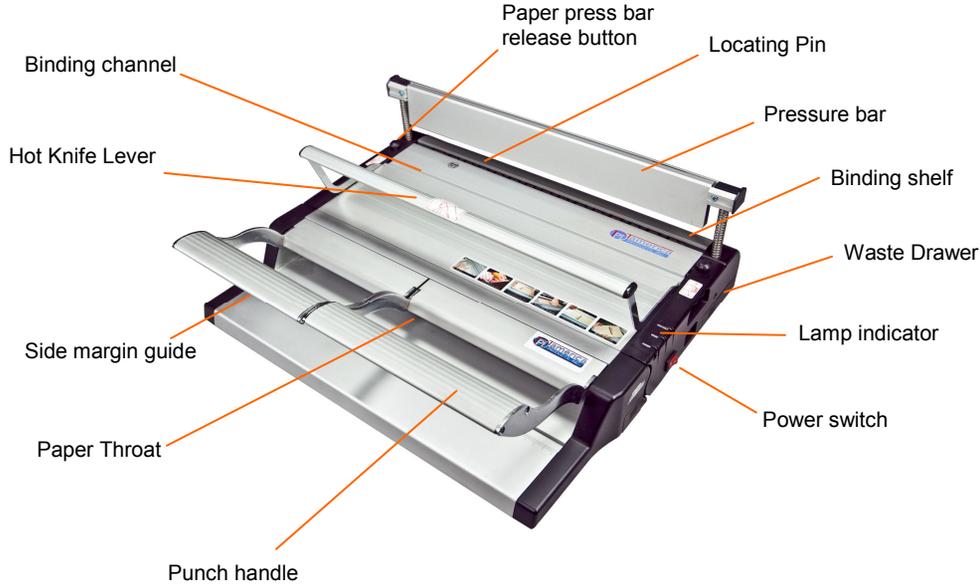
## OPERATING MANUAL



### IMPORTANT !!!

It will be beneficial to first get yourself acquainted with the features of your V3000-Pro before attempting to use. Keep in mind all operational instructions, tips, and safety reminders every time you use your V3000-Pro to best achieve desirable results.

## FEATURES



## SPECIFICATIONS

Binding Material	: Strips
Binding Capacity	: 50mm
Punching Capacity	: 20 sheets (20lb. paper)
Punching Length	: A2, A3, A4
Punching Format	: Manual
Punches	: 15
Power Supply	: 110V/60W
Machine Dimensions	: 20"x12"x16"
Machine Weight	: 24.25lbs (19.5kgs)
Warranty	: 1 Year

## SET-UP

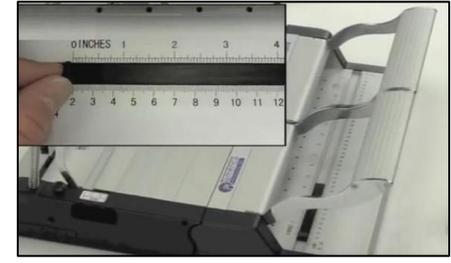
Find a sturdy location to set-up your V3000-Pro making sure it is in a dry and safe environment, sheltered from extreme temperatures and flammable materials, and away from reach of children. Find a dedicated outlet for your machine and attach the power cord.

**For safety reminders and other useful tips on the proper operation of your V3000-Pro, please turn to the back page.**

## MACHINE OPERATION



1) Set up your puncher either by itself or together with the rest of the binder.



2) Find the proper setting on your side margin guide. It is best to use a few test sheets first.



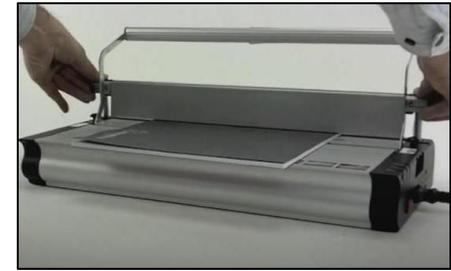
3) Proceed to punching using the 2 handle punch.



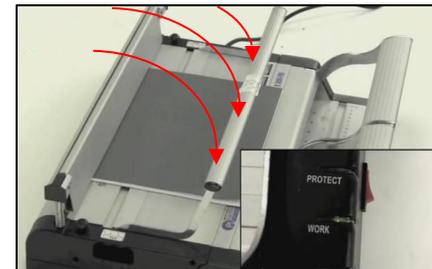
4) Position the strip on the binding channel for easier insertion of your documents.



5) Carefully set your document on the binding shelf making sure the locating pin hole on the strip is properly positioned along with the locating pin on the machine.



6) Set the pressure bar directly on the strip and make sure it locks firmly in place. Notice the hot knife lever's position should be exactly where it is for steps 1-6.



7) Carefully set the hot knife lever down and wait a few seconds until the Protect Indicator illuminates. **IMPORTANT!!! NEVER forcefully push the hot knife lever down as it may cause serious damage to the hot knife strip. Gently set it down and allow it to move along with the machine's cutting action.**



8) Set the hot knife lever to its original position then simultaneously press the paper press bar release buttons to collect your bound document.